

From

Director General Higher Education,  
Shiksha Sadan, Sector-5, Panchkula.

To

1. All the Registrar of State and & Private Universities.
2. Principal's of all Govt./ Govt. Aided and Self-finance Colleges
3. All the concerned M.Ed. B.Ed. D.Ed. Law colleges and Management Colleges of the Haryana State.

Memo No. 17/37-2024 Sch (5)  
Dated, Panchkula the 10.09.2025

Subject: **Verification of Scholarship Forms and Addressing Discrepancies On Har Chhatravariti Portal.**

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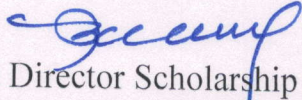
Kindly refer to the subject cited above.

This is in reference to the Verification of Scholarship applications on state centralized scholarship portal namely 'Har-Chhatravatti'. As you are aware that there three levels of verification i.e Level 1 (Institute/College), Level 2 (Affiliating Body/University) and Level 3 (HQ).

In this connection it has come that, despite prior verifications at Level 1 (Institute/College) and Level 2 (Affiliating Body/University), several discrepancies are still being identified during the final verification of scholarship applications at Level 3 (HQ). The documents initially verified by the respective institutions at L1 & L2 are not being thoroughly checked before being forwarded to the department (HQ). Consequently, multiple errors are being found, including Incorrect or missing documents, Incomplete fields, Errors in University roll numbers, and other inconsistencies causing delays in the processing of applications and an increase in pendency due to which various CM Window and Jan Samvaad complaints has been received in the department.

In view of the above, all colleges, institutes, nodal body officers, and universities are hereby directed to ensure a **more meticulous** and thorough review of scholarship application forms before forwarding them to the HQ with in a stipulated time period. This will help in eliminating discrepancies and ensuring the timely processing of all applications.

Please note that if any discrepancies are found in the forms, the concerned college, nodal body, or university will be held responsible for the oversight.

  
Joint Director Scholarship Branch,  
for Director General Higher Education, Haryana  
Shiksha Sadan, Sector-5, Panchkula. 