

Help Module for Downloading Family Income Certificate (for Scholarship Purpose) on SARAL Portal

Step 1: Go to Link: <https://saralharyana.gov.in>

The screenshot shows the SARAL Haryana portal homepage. At the top, there is a navigation bar with the Government of Haryana logo, language options (English and हिन्दी), and font size controls. Below this is a banner with the slogan "Transforming Service Delivery in Haryana" and the "75 Azadi Ka Amrit Mahotsav" logo. A secondary navigation menu includes links for Home, About Us, RTS ACT, Schemes/Services List, Search Schemes/Services, Check Your Eligibility, Performance Dashboard, EODB Dashboard, FAQ's, and Contact Us. The main content area is divided into three columns:

- NEWLY LAUNCHED SCHEMES/SERVICES:** A list of services including Mukhyamantri Tirth Yatra Yojana, Other Backward Class Certificate, Issuance of New Arms License, Renewal of Arms License, Registration of Outside Arms License, and Extension of Area Validity of Arms License. A "KNOW MORE" button is located at the bottom of this section.
- TRACK YOUR SERVICE ONLINE:** Two buttons for "TRACK APPLICATION / APPEAL" and "TRACK TICKET ONLINE".
- TRACK YOUR SERVICE THROUGH SMS:** Two bullet points providing instructions on how to track services via SMS using SARAL and a registered mobile number.
- SIGN IN HERE:** A login section with fields for "Login ID" and "Password", a "SUBMIT" button, and links for "Forgot Password" and "New user ? Register here". A refresh button is also present next to the password field.

Step 2: Register on SARAL Portal with your email id and Mobile no.

saralharyana.gov.in/citizenRegistration.html



ME  DOWNLOAD THE APP LO

REGISTRATION

Full Name*

Email Id*

Mobile No.

Password*

Note: Password should be 8 to 15 characters with at least one special character([@#\$%^&+]), one numeric, one small case and one upper case letter (i.e Abcd@123)

Select State

  

Step 3: Login using your username and Password.

saralharyana.gov.in/loginWindow.do?servApply=N&OWASP_CSRFTOKEN=UY69-MGOI-FVON-6VR7-CEZE-UZUT-PLQJ-3GCQ



HOME  DOWNLOAD THE APP

LOGIN

 
  

or
[Forget Password ?](#)

Step 4: After Login, Click on Apply for Services option and then type income in search tab and select **Income certificate** from Service Name tab as shown in below screenshot.

The screenshot shows the 'Apply For Services' page on the saralharyana.gov.in website. The page header includes the 'SERVICEPLUS' logo and the text 'Metadata-based Integrated eService Delivery Framework'. The user is logged in as 'Puneet Panwar'. The page title is 'Apply For Services / View All Available Services'. The state is set to 'HARYANA'. The search bar contains 'income'. The results table shows 6 services, with 'Income Certificate' highlighted in row 5.

SI.No.	Service Name	Department Name
1	Application for Micro Credit Finance(for Self Employment Income Generating Schemes)	Haryana Scheduled Castes Finance and Development Corporation
2	Application for Term Loan(Self Employment Income Generating Schemes)	Haryana Scheduled Castes Finance and Development Corporation
3	Application for Mahila Samridhi Yojana(for Self Employment Income Generating Schemes only for Female Beneficiaries)	Haryana Scheduled Castes Finance and Development Corporation
4	Application for Mahila Kisan Yojna (for Self Employment Income Generating Schemes relating to Agriculture and Allied Sector)	Haryana Scheduled Castes Finance and Development Corporation
5	Income Certificate	Revenue and Disaster Management Department
6	Income and Asset Certificate for Economically Weaker Section-EWS	Revenue and Disaster Management Department

Step-5: Select Choice (I have Family ID) then enter your family id and click on Click here to fetch Family data.

saralharyana.gov.in/renderApplicationForm.do

Menu ☰ Themes ▾ Language ▾  Puneet Panwar ▾

Manage Profile <

Apply for services ▾

View all available services

View Status of Application <

Income Certificate - Application Data Entry

[Help Document](#)

Application Details Through Family ID (परिवार पहचान क्रमांक के माध्यम से आवेदन विवरण)

Please select choice (कृपया विकल्प चुनें) *

I have Family ID (मेरे पास परिवार पहचान क्रमांक है)

I Forgot My Family ID or I Don't have Family ID (मैं अपना परिवार पहचान क्रमांक भूल गया हूँ या मेरे पास परिवार पहचान क्रमांक नहीं है)

Enter Family Id (परिवार पहचान क्रमांक दर्ज करें) *

[Click here to fetch Family data \(पारिवारिक डेटा प्राप्त करने के लिए यहां क्लिक करें\)](#)

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Step 6: After enter your Family Id and select your Name in Member Details column. Click on “Send OTP” button. After receiving OTP, enter OTP and Click on “Verify OTP” button.

Member Details (सदस्य का विवरण)

Member Details (सदस्य का विवरण) *

OTP Sent to your registered mobile No. *****7456. It is Valid for 10 min

OTP Verfication (ओटीपी सत्यापन)

Enter OTP (ओटीपी दर्ज करें) *

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Step-7: Select “- **Income Absolute**” in Income Criteria list as shown in below screenshot.

Verified!

Permanent Address (स्थायी पता) *
H.No.-3025, Landmark -H No 3025
Mauli Jagran Complex Chandigarh,

Correspondence Address (पत्राचार का पता) *
H.No.-3025, Landmark -H No 3025
Mauli Jagran Complex Chandigarh,

Mobile Number (मोबाइल नंबर) *
7508437456

E-Mail (ईमेल)

Certificate Details (प्रमाणपत्र विवरण)

Select Income Criteria to print on certificate *

Income Absolute ▼
Please Select
Income Absolute (पारिवारिक वार्षिक)
Income Range

636000

Family Income is Not Verified by Local Committee!

Your family income is not verified in Parivaar Pehchaan Patra, This detail would be sent to respective local committee for income verification once you submit this application. Income certificate will be issued after verification by the local committee.

Profession (पेशा) *
Industrial Labour

Certificate Type (प्रमाणपत्र का प्रकार) *
Please Select ▼

परिवार पहचान पत्र में आपकी पारिवारिक आय सत्यापित नहीं है, यह आवेदन जमा करने के बाद यह डिटेल आय सत्यापन के लिए संबंधित लोकल कमेटी को भेजी जाएगी। लोकल कमेटी द्वारा पारिवारिक आय के सत्यापन के बाद ही आय प्रमाण पत्र जारी किया जाएगा।

Step-8: After Select Income Criteria, Click on Certificate Type and Select “Income (Scholarship schemes under Har-Chatravratti portal)” from dropdown list.

Verified!

Permanent Address (स्थायी पता) *
H.No.-3025, Landmark -H No 3025
Mauli Jagran Complex Chandigarh,

Correspondence Address (पत्राचार का पता) *
H.No.-3025, Landmark -H No 3025
Mauli Jagran Complex Chandigarh,

Mobile Number (मोबाइल नंबर) *
7508437456

E-Mail (ईमेल)

Certificate Details (प्रमाणपत्र विवरण)

Select Income Criteria to print on certificate *
Income Absolute

Family Annual Income (पारिवारिक वार्षिक आय) (₹) *
636000

Family Income is Not Verified by Local Committee!

Profession (पेशा) *
Industrial Labour

Certificate Type (प्रमाणपत्र का प्रकार) *
Please Select
Please Select
Income (for Education purpose)
Income (Other than Education Purpose)
Income (Scholarship schemes under Har-chatravratti portal)

Your family income is not verified in Parivaar Pehchaan Patra, This detail would be sent to respective local committee for income verification once you submit this application. Income certificate will be issued after verification by the local committee.

परिवार पहचान पत्र में आपकी पारिवारिक आय सत्यापित नहीं है, यह आवेदन जमा करने के बाद यह डिटेल्ड आय सत्यापन के लिए संबंधित लोकल कमेटी को भेजी जाएगी। लोकल कमेटी द्वारा पारिवारिक आय के सत्यापन के बाद ही आय प्रमाण पत्र जारी किया जाएगा।

Step-9: Confirm and submit your application and note down the Reference No.

Step 10: Go to “Track application status” on left side menu, and check the status of your application. If the Current Status is “Delivered”, then click on Delivered and download and print your certificate as shown in below screenshot.

View Status Of Application / Track Application Status

From Date : 29/11/2023 To Date : 29/01/2024

App Ref No. HRINCN/2024/50008

Get Data

Show 10 entries Search:

SNo	Service Name	Application Reference No	Submission Date	Due Date	Current Status
1	Income Certificate	HRINCN/2024/50008	25/01/2024	19/02/2024	Delivered

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

END